

UNCLASSIFIED ADMINISTRATIVE EXPENSES

Agency Mission

To provide General Fund support through various accounts which cannot be allocated to specific agencies. Unclassified Administrative Expenses in this program area include reserves for the local cash match for grants. Amounts included here will be allocated to specific agencies at some future period.

Agency Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Expenditures:					
Nondepartmental	1,688,614	3,869,565	5,088,972	8,703,212	\$2,786,337
Insurance Administration	1,460,725	1,460,725	1,460,725	1,497,245	1,497,245
Total Expenditures	\$3,149,339	\$5,330,290	\$6,549,697	\$10,200,457	\$4,283,582

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2002 Advertised Budget Plan, as approved by the Board of Supervisors on April 30, 2001:

- The 1.0 percent cost-of-living adjustment approved by the Board of Supervisors, and previously held in reserve, has been spread to County agencies and funds. This action results in a decrease of \$5,666,875 to the Unclassified Administrative Expenses agency.
- A net decrease of \$250,000 as part of the \$15.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors. This is a reduction of \$250,000 in the Pay for Performance reserve.

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan from January 1, 2001 through April 23, 2001. Included are all adjustments made as part of the FY 2001 Third Quarter Review:

- A reduction of \$199,755 resulting from the reallocation of funding from the Pay for Performance reserve to cover agency funding requirements for the Office for Women, the Department of Finance, the Office of Human Rights and the Fairfax County Park Authority.

County Executive Proposed FY 2002 Advertised Budget Plan

Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ♦ An amount of \$5,666,875 is included for a 1.0 percent Cost of Living (COLA) reserve. An additional amount of \$722,973 is included in General Fund transfers for General Fund Supported agencies for a total General Fund disbursement impact of \$6,389,848. It should be noted that it is anticipated that the across-the-board cost of living adjustment will be completely phased out in FY 2003.

UNCLASSIFIED ADMINISTRATIVE EXPENSES

- ◆ An amount of \$500,000 for the Pay for Performance program is held in reserve in Agency 87, Unclassified Administrative Expenses to offset any unanticipated agency funding requirements. Funds were allocated to agencies based on a projected distribution pattern. Funding from this reserve will be reallocated to an agency if the actual distribution of Pay for Performance adjustments varies from the assumptions.
- ◆ An amount of \$320,094 is included for anticipated accrued leave expenditures for the General Fund in FY 2002 based on projected requirements.
- ◆ An amount of \$2,163,743 is included for the local cash match for Federal and State Grants. In conformance with accounting procedures as defined by the State Auditor of Public Accounts and to ensure an accurate audit trail, the local cash match for Federal and State Grants will continue to be reserved in the General Fund. Details of the various grants to be received in FY 2002 can be found in Fund 102, Federal/State Grant Fund in Volume 2 of the FY 2002 Advertised Budget Plan.
- ◆ An amount of \$1,497,245 for self-insured and commercial premium charges primarily based on prior year expenditures. Unclassified Administrative Expenses pays the General Fund's portion of all insurance premiums charged by Fund 501, County Insurance Fund for administration of the County's general, auto, professional and other liability coverage.
- ◆ An amount of \$42,500 is included for contractual costs associated with the annual maintenance of the Fairfax County Economic Index and other economic reports.

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ Encumbered carryover of \$6,268.
- ◆ Unencumbered carryover in the amount of \$1,412,894 for local cash match requirements in FY 2000. Of this amount, \$1,024,874 is required for grants awarded during or prior to FY 2000 and continuing into FY 2001 and \$388,020 is projected in local cash match requirements for supplemental grant awards that may be approved by the Board of Supervisors in FY 2001.

UNCLASSIFIED ADMINISTRATIVE EXPENSES



Nondepartmental Reserves

Summary by Reserve					
Cost Center	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Grants	\$1,005,837	\$1,663,363	\$3,076,257	\$2,163,743	\$2,163,743
Accrued Leave	320,094	320,094	320,094	320,094	320,094
Cost-of-Living Adjustment ¹	0	0	0	5,666,875	0
Pay for Performance	0	1,333,608	1,133,853	500,000	250,000
Reclassifications	0	500,000	500,000	0	0
Millenium Celebration	100,000	0	0	0	0
Y2K Emergency					
Preparedness	225,633	0	0	0	0
Volunteer Recognition Event	0	10,000	10,000	10,000	10,000
Fairfax County Economic Index	37,050	42,500	48,768	42,500	42,500
Total Expenditures	\$1,688,614	\$3,869,565	\$5,088,972	\$8,703,212	\$2,786,337

¹ In addition to \$5,666,875 in direct expenditures, an amount of \$722,973 in General Fund transfers has been included for a total General Fund disbursement impact of \$6,389,848 for a 1.0 percent COLA.



Insurance Administration

Summary by Cost Center					
Cost Center	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Expenditures:					
Insurance Premiums	\$1,460,725	\$1,460,725	\$1,460,725	\$1,497,245	\$1,497,245
Total Expenditures	\$1,460,725	\$1,460,725	\$1,460,725	\$1,497,245	\$1,497,245

An amount of \$1,497,245 is included in Unclassified Administrative Expenses to fund a premium charge from Fund 501, County Insurance Fund for expenses incurred for general, auto, professional and other liability coverage.

A complete explanation of funding for these insurance programs can be found in the narrative for Fund 501, County Insurance Fund, within the Internal Service Fund Group.